

JOB DEVELOPER | Vancouver Eastside Educational Enrichment Society (VEEES)

About VEEES:

The Vancouver Eastside Educational Enrichment Society (VEEES) is committed to providing advocacy and support to survivors of violence, abuse, and trauma. Our mission is to champion alternative approaches to education that empower communities. Learn more about us at www.veees.org.

Do you enjoy:

- Working with a passionate and collaborative team?
- Making a real difference in the lives of job seekers?
- Having variety and impact in your workday?
- Helping people secure meaningful employment?
- Promoting community inclusion and diversity?
- Enjoying a flexible work environment that adapts to your needs?

About the EMPOW3R Program:

EMPOW3R is an innovative employment training program funded by the Ministry of Advanced Education and Skills, delivered by VEEES in partnership with Kiwassa Neighbourhood House. It prepares adults for rewarding careers in Early Childhood Care and Education. Participants build employment readiness skills and receive training to work in settings such as School Age Care, Family Drop-In Centres, Licensed Childcare Facilities, and even in their own homes! EMPOW3R provides participants with financial support, childminding, counseling, practicum placement opportunities, and more.

Job Summary:

As the **Job Developer** for the EMPOW3R program, you will be instrumental in building strong relationships with local employers and creating work experience opportunities that lead to sustainable employment for our clients. You will work closely with the EMPOW3R Team to support participants in achieving successful job placements and long-term employment outcomes.

In this role, you will guide participants through job application processes, help them craft strong resumes, conduct mock interviews, and maintain detailed records. You are a self-driven, dynamic individual with a talent for connecting employers with job seekers who have faced barriers to employment.

Key Responsibilities:

- Support participants, including those with barriers to employment, in achieving their career and education goals.
- Use proactive approaches like "cold-calling" and in-person meetings with employers to understand hiring needs and secure job opportunities.
- Deliver presentations and information sessions to stakeholders, community partners, and potential employers.
- Build, maintain, and strengthen relationships with employers, providing them with the support needed to ensure successful, long-term employment matches.
- Demonstrate expertise in job development, highlighting its benefits for both employees and employers.
- Conduct detailed Employer Needs Analyses to tailor job placements to each employer's unique requirements.
- Offer tailored support to employers, helping them better hire, develop, and retain program participants.
- Compile and submit program outcome data and reports in a timely manner.
- Display exceptional public relations skills when representing the program.
- Support the team and EMPOW3R participants as an action worker.
- Assist with other program components as required.

We'd love to hear from you if:

- You hold a Bachelor's degree in a relevant field (e.g., HR, Business, Marketing, Social Sciences) or have an equivalent combination of training and experience.
- You have experience in business development, recruitment, or community engagement.
- You possess a strong sales and marketing background, with a track record of meeting and exceeding targets.
- You have previous experience in employment programs and/or in working with individuals with trauma and other barriers to employment.
- You are comfortable with public speaking and have experience delivering presentations to various stakeholders.
- You have completed a Career Development Practitioner Certificate (CDP) (preferred).

Hours & Flexibility:

- This is a full-time position at 40 hours per week
- The position involves travel within and around Metro Vancouver to engage with employers and program participants.
- Must be comfortable working remotely when needed, as well as visiting business locations following safety protocols.

Salary & Term:

- Wage range: \$28 - \$30/hour, based on qualifications and experience.
- This is a 12-month contract position with the possibility of renewal if program funding continues.
- Hybrid work options, flexible schedules, and a supportive work environment make this role ideal for those seeking work-life balance.

How to Apply:

Interested applicants are invited to submit their Cover Letter and Resume to ed@newstartbridging.ca . Please include your earliest start date availability in your application.

Note: We thank all applicants for their interest; however, only those selected for an interview will be contacted.

Benefits:

- Flexible schedule with the option for hybrid work.
- Casual dress code.